

Garden Chat Room Type Policy

Operations and Maintenance

- Day-to-day communication
- Invitations for volunteer days (planting, sweeping, watering, cleaning, etc)
- Discussion and planning about maintenance work (restoration, repair, demolition, etc)
- Something is broken
- Violations of garden rules (food in the trash, tools not put away, etc)
- Requests to borrow a tool
- Requests to remind members of a policy (like throwing food away outside the garden)

Special Projects

- Discussion around work for an approved project being stewarded by the special projects committee
- Planning a draft project document stewarded by the special projects committee (new construction, improvements)
- Planning of work days (for an approved plan)
- Ideas for new projects

Events

- Ideas for new events
- Requests to hold an event
- Planning around an upcoming event
- Logistics on the day of an event
- Complaints about noise or improper cleanup from an event

Membership

- Questions about membership requirements or the recruiting process
- Adding items to the monthly newsletter or meeting agenda
- Coordinating open hours
- Assigning a mentor to a new member
- Lost keys
- Resignations

Media

- Photos and videos of the garden to share on social media or our website

Decluttering

- Discussion about removing items from the garden or organization

Treasury

- Receipts and reimbursement requests
- Discussion and questions about our annual budget
- Tax and accounting
- Member dues

Fundraising

- Ideas to raise money for the garden

Friends of the Garden / Volunteers

- Invitations to volunteer and work days (to non-members)

Sprouts / Potential Members

- Invitations to volunteer and work days (to gain their hours)
- Any questions or discussion from a new member

Saplings / Key Members

- Any questions or discussion from key members about opening or membership requirements

Announcements

- Meeting agenda and minutes
- Newsletter items as soon as they are added instead of waiting for the monthly email (request to add in the membership room)
- Upcoming events (request in the events room)
- Upcoming work days (schedule in special projects or operations and maintenance)
- Policy reminders (request in operations and maintenance)

Executive Body

- Discussion about policy and enforcement
- Disciplinary discussion about individual members
- Administrative work